



Automation & Test Solutions

TQC Limited

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## Project Manager - Job Description

The post is a Management position as part of the Engineering Management structure of TQC. The Project Manager will report to the Operations Director.

Duties will include:

1. Responsibility for the multi-discipline Project Engineers who work as part of project teams providing the designs and systems for all of TQC's products.
2. Reviews of workload and performance against plans for specific projects with the Operations Director, and recommendations of any actions required to meet the projected workload.
3. Liaise with other TQC management to participate in:
  - allocating resources to project teams
  - technical guidance and setting of procedures with other departments (eg Sales)
  - forward planning
5. Give technical guidance where necessary to assist Project Engineers in developing solutions to specific problems.
6. Hands-on management of the build and development phases of projects to ensure that they progress to a satisfactory conclusion.
7. Liaise with Engineering Director where necessary to ensure that any fundamental technical problems are resolved.
8. Communication with TQC's Client contacts for a specific range of projects managed. This involves technical, commercial and timescale issues that will arise during the course of the projects being managed.
9. Project Engineer role within the department, consistent with fulfilling the duties outlined above.

Registered in England 1959944

Directors: G Murray CEng BSc DMS MIET MCMI

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